

Pharmacy

Apprenticeship

Level 2

An apprenticeship can be a smart, cost-effective way of taking on a new recruit to work in your Pharmacy, or to train up an existing member of staff.

This apprenticeship will prepare your trainee for working in either a hospital or community pharmacy as a Pharmacy Assistant, under the supervision of a Pharmacist or Pharmacy Technician. Duties will vary depending on the setting, but may include selling over-the-counter medicines under supervision, dispensing prescriptions, generating labels, Aseptic production, ordering and storing pharmaceutical stock, and providing information on symptoms and products for customers.

At the end of the apprenticeship, your trainee will be able to work as a competent Pharmacy Assistant in your team and should be in a position to develop more advanced skills.

Key Areas of Study

There are two vocational qualifications to this apprenticeship: firstly, a BTEC Level 2 Certificate in Pharmaceutical Science; secondly, a NVQ Level 2 Certificate in Pharmacy Service Skills.

Your apprentice will cover essential knowledge, skills and competencies in both the BTEC certificate and the NVQ, together with optional units. The menu of optional units is detailed below from which you and your apprentice can select the areas of most importance to your organisation.

Quick Information:

Modern Apprenticeships designed with employers

Sector:

Healthcare

Who is it for?

New recruits or existing staff

Start date:

Flexible to suit employers

Level:

Level 2

Duration:

Minimum 12 months

How does it work?

The trainee needs to be working as a full-time employee. Training is delivered in your workplace with supporting study at College and tutor visits every 6 to 8 weeks

Content:

Key competence and knowledge to suit your organisation

Assessment:

Work-based assessments, assignments and Assessor observations throughout the course

Qualifications:

BTEC Level 2 Certificate in Pharmaceutical Science; NVQ Level 2 Certificate in Pharmacy Service Skills



BTEC Certificate units

Mandatory units

- Communicating with Pharmacy Customers
- Law, Regulation, Health and Safety in Pharmacy
- Working in the Pharmacy Team

Optional units

Your trainee will study three optional units in addition to the above, dependent on their role, selected from the following:

- Ordering and Issuing Stock in the Pharmacy
- Receiving, Storing and Maintaining Stock in the Pharmacy
- Preparing for and Manufacture of Aseptic Products
- Assisting in the Preparation, Manufacture and Assembly of Medicinal Products
- Selling Over the Counter Medicines in the Pharmacy
- Processing a Prescription
- Assembling Prescriptions Safely

NVQ Certificate units

Mandatory units

- Assist with the provision of a pharmacy service to meet individuals' needs
- Ensure your own actions reduce risks to Health and Safety
- Contribute to the effectiveness of teams

Optional units

Your trainee will study four optional units in addition to the above, dependent on their role, selected from the following:

- Prepare aseptic products
- Prepare documentation, materials, components and other items for the preparation of aseptic products
- Assist in the preparation of documentation, materials and other items for manufacture and assembly of medicinal products
- Assist in the issuing of prescribed items
- Receive prescriptions from individuals
- Receive pharmaceutical stock
- Maintain pharmaceutical stock
- Assist in the sale of medicines and products
- Assemble prescribed items
- Assist in the issuing of pharmaceutical stock
- Assist in the manufacture and assembly of medicinal products
- Undertake an in-process accuracy check of assembled prescribed items prior to the final accuracy check
- Order routine pharmaceutical stock

Training, Tutoring and Assessment

The whole programme takes 12 to 15 months to complete. Your apprentice will mainly learn on the job, but the apprenticeship also includes 20% off-the-job training. Throughout the year, your trainee will spend a minimum of four days a week in your workplace with supporting study at College and tutor visits every six to eight weeks.

Assessment for both courses is continuous throughout the course. For the NVQ, your trainee will build a portfolio of evidence to support the tasks completed in the workplace to demonstrate they can complete tasks safely and use knowledge gained. For the BTEC, they will complete work books containing modules of study and multiple choice questions. Assignments relating to the work books will be given to your trainee by their assessor after they have completed the work books.

We will support you and your apprentice through regular one-to-one visits by a trained assessor every six to eight weeks. These visits will cover one-to-one support and individual learning, as well as observations to assess your trainee's competencies in the workplace and a review of their portfolio of evidence.

Apprentice Entry Requirements

Apprentices will be required to have 4 x GCSEs with minimum Grades C / 4, in Double Science, English Language and Maths, prior to being accepted onto this apprenticeship. We will provide any English and Maths tuition required.

Future/Other Opportunities

- Advanced Apprenticeship in Pharmacy Level 3

More information

To find out more about the opportunities and financing of apprenticeships and to discuss your particular requirements, please email employer@sheffcol.ac.uk or call **0114 260 2600** to speak to one of our friendly employer advisors.

Why choose The Sheffield College?

As one of the region's largest providers of apprenticeships, The Sheffield College is more than just your local provider; we deliver the dedicated support you need to source, train and get the best out of your apprentice.

We appreciate how difficult and time consuming it can be to recruit staff. That's why, when you recruit an apprentice with us, our dedicated apprenticeship recruitment service, Job Connect, will advertise the vacancy, engage your candidates and even pre-screen them to make the process as easy as possible for you.

We help you get the best deal by finding the right funding and we handle the paperwork to make the process of arranging an apprenticeship training programme as smooth as possible. Our employer partnership team, apprenticeship tutors and assessment staff are experts, and we invest time and money in training and upskilling them regularly so their knowledge is up-to-date and industry standard.

At The Sheffield College we go above and beyond; we know that every business is different and we help to develop apprentices who will meet the needs of your business.

Get In Touch

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