

Sign Making

Apprenticeship

Level 3

An apprenticeship can be a smart, cost-effective way of taking on a new recruit to work in your sign making or display business, or to help an existing member of staff to progress in their career as a sign maker.

This apprenticeship will cover design, production and installation of complex signs, using perspex, vinyl, plastic, metal and glass, to customer requirements.

At the end of their apprenticeship, your trainee will be able to work as a competent sign maker, sign designer, sign installation maintenance technician, or even quality control inspector in your team.

Key Areas of Study

Your trainee will study two qualifications as part of their apprenticeship: firstly, a Level 3 Diploma in Sign Making; secondly, a Level 3 NVQ in Sign Making.

Your trainee will cover essential knowledge, skills and competencies in both the Diploma and the NVQ, which include both mandatory and optional units. From the menu of optional units below, you and your trainee can select the areas of most importance to your organisation.

Quick Information:

Modern Apprenticeships designed with employers

Sector:

Sign industry

Who is it for?

New recruits or existing staff

Start date:

Flexible to suit employers

Level:

Level 3

Duration:

Minimum 24 months

How does it work?

Delivered in your workplace with one day a week at College and tutor visits every 6 to 8 weeks

Content:

Key competence and knowledge to suit your organisation

Assessment:

Practical assessment and coursework

Qualification:

Level 3 Diploma in Sign Making Technology and Level 3 NVQ in Sign Making



Diploma units

Mandatory units

- Function and Production of Signs
- Planning for sign Products and Production of Signs
- Operating Safely and Effectively in Signmaking
- Quality Considerations for Signage

Plus one optional unit from the following:

- Design Requirements for Signage
- Fabrication and Assembly Methods for Sign Manufacturing Processes
- Decorative Application Methods for Sign Manufacturing Processes
- Installation and Maintenance of Signs

NVQ units

Mandatory units

- Monitor and Maintain Safety, Health & Environment in a Signmaking Environment
- Develop and Maintain Effective Working Relationships in a Signmaking Environment
- Receive, Interpret and Confirm Instructions in a Signmaking Environment

Optional units

- Determine and Carry Out Maintenance of Sign Products in a Signmaking Environment
- Prepare and Produce Quotations in a Signmaking Environment
- Establish and Identify Variations to Contract in a Signmaking Environment
- Plan and Monitor Production Process in a Signmaking Environment
- Prepare, Plan and Monitor Installation Process in a Signmaking Environment
- Enable Learning Through Demonstration and Instruction in a Signmaking Environment
- Conduct Site Survey in a Signmaking Environment
- Establish and Develop Detailed Design Work for Signmaking
- Carry out Wide Format Digital Print Operations in a Signmaking Environment
- Carry out Shaping Operations in a Signmaking Environment
- Carry out Joining Operations in a Signmaking Environment
- Carry out Engraving Operations in a Signmaking Environment

- Carry out Etching Operations in a Signmaking Environment
- Carry out Hand Finishing Operations in a Signmaking Environment
- Carry out Spray Paint Operations in a Signmaking Environment
- Carry out Screen Print Operations in a Signmaking Environment
- Carry out Forming Operations in a Signmaking Environment
- Carry out Self-Adhesive Operations in a Signmaking Environment
- Carry out Basic Installation Operations for Road Traffic Signage Operations
- Specify and Produce Graphical Images using ICT (Information, Communication Technology) in a Signmaking Environment
- Carry out Complex Installation Operations for Road Traffic Signage Operations
- Installation and Maintenance of Signs

Training, Tutoring and Assessment

The whole programme takes 24 months to complete. Your trainee will mainly learn on the job, but the apprenticeship also includes 20% off-the-job training. Throughout each of the two years, your trainee will spend four days a week working with you on site as a trainee sign maker and the other one day a week in College.

Whilst at College, your apprentice will receive training to cover the knowledge and skills elements of the qualifications.

The Diploma is assessed through unit theory tests and practical end tests carried out in the College workshop. The NVQ is assessed through a portfolio of evidence gathered in the workplace which demonstrates that apprentices cover the range of skills required for their qualification.

We will support you and your trainee through regular one-to-one visits by a trained assessor every six to eight weeks. These visits will cover one-to-one support and individual learning, as well as observations to assess your trainee's competencies in the workplace and a review of their portfolio of evidence.

Apprentice Entry Requirements

No previous qualifications are required, however trainees would benefit from having completed a Level 2 Sign Making course before undertaking this apprenticeship and should have a minimum Level 1 Functional Skills (or equivalents) in English, Maths and ICT. We will provide any Functional Skills tuition required.

At Level 3 it is expected that apprentices will have existing employment / experience within the industry.

Future/Other Opportunities

- Advanced Diploma in Engineering
- Foundation Degree in Art & Design with our University partners

More information

To find out more about the opportunities and financing of apprenticeships and to discuss your particular requirements, please email employer@sheffcol.ac.uk or call **0114 260 2600** to speak to one of our friendly employer advisors.

Why choose The Sheffield College?

As one of the region's largest providers of apprenticeships, The Sheffield College is more than just your local provider; we deliver the dedicated support you need to source, train and get the best out of your apprentice.

We appreciate how difficult and time consuming it can be to recruit staff. That's why, when you recruit an apprentice with us, our dedicated apprenticeship recruitment service, Job Connect, will advertise the vacancy, engage your candidates and even pre-screen them to make the process as easy as possible for you.

We help you get the best deal by finding the right funding and we handle the paperwork to make the process of arranging an apprenticeship training programme as smooth as possible. Our employer partnership team, apprenticeship tutors and assessment staff are experts, and we invest time and money in training and upskilling them regularly so their knowledge is up-to-date and industry standard.

At The Sheffield College we go above and beyond; we know that every business is different and we help to develop apprentices who will meet the needs of your business.

Get In Touch

Email:

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Call:

0114 260 2600

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