

International Application Form

Please return to The International Office
The Sheffield College
Granville Road
Sheffield
S2 2RL
United Kingdom
international.office@sheffcol.ac.uk
skype: international.office0114

You can download guidance on completing this form from our website www.sheffcol.ac.uk
ONLY SUBMIT ONE APPLICATION. If you need to change or add anything please ring the International Office on **0044114 2602600** or email international.office@sheffcol.ac.uk

Personal Details

Surname/
Family Name

First name(s)

Address in
your home
country

Postcode

Address in
the UK

Postcode

Email address

Mr Mrs Miss Ms

Male Female

Date of birth / /

Please note the minimum age to apply is 16 years old

Telephone number

Mobile number

Skype ID

Emergency Contact

Name

Relationship to you

Email address

Telephone number (day)

Telephone number (eve)

Mobile number

If you are under 18 years of age, we will need your parents to complete a letter confirming they consent to your travel and studies in the UK.

Agent (if you are applying through an agent)

Agency name

Email

Nationality

What is your nationality?

Passport number:

If you already hold a visa, what date did you enter the UK? / /

How would you describe your ethnic origin? We want to check that we are offering equal opportunities to all ethnic groups in the community (Please tick appropriate box).

- | | | |
|--|--|---|
| <input type="checkbox"/> Arab | <input type="checkbox"/> Black or Black British - any other Black background | <input type="checkbox"/> White - British |
| <input type="checkbox"/> Asian or Asian British - Bangladeshi | <input type="checkbox"/> Chinese | <input type="checkbox"/> White - Irish |
| <input type="checkbox"/> Asian or Asian British - Indian | <input type="checkbox"/> Mixed - White/Black Asian | <input type="checkbox"/> White - any other White background |
| <input type="checkbox"/> Asian or Asian British - Pakistani | <input type="checkbox"/> Mixed - White/Black African | <input type="checkbox"/> Gypsy or Irish traveller |
| <input type="checkbox"/> Asian or Asian British - any other Asian background | <input type="checkbox"/> Mixed - White/Black African Caribbean | <input type="checkbox"/> Romany |
| <input type="checkbox"/> Black or Black British - African | <input type="checkbox"/> Mixed - any other mixed background | <input type="checkbox"/> Any other |
| <input type="checkbox"/> Black or Black British - Caribbean | | <input type="checkbox"/> Not known/not provided |

Learner Support

Please note that all information disclosed will be kept in the strictest confidence.

Do you consider yourself to have a learning difficulty or disability? YES NO If YES, please tick the following:

| Disability | |
|------------------------------------|--------------------------|
| Visual impairment | <input type="checkbox"/> |
| Hearing impairment | <input type="checkbox"/> |
| Disability affecting mobility | <input type="checkbox"/> |
| Other physical disability | <input type="checkbox"/> |
| Other medical disability | <input type="checkbox"/> |
| Emotional/behavioural difficulties | <input type="checkbox"/> |
| Mental health difficulty | <input type="checkbox"/> |
| Temporary disability after illness | <input type="checkbox"/> |
| Profound complex disability | <input type="checkbox"/> |
| Asperger's syndrome | <input type="checkbox"/> |
| Multiple disabilities | <input type="checkbox"/> |
| Other | <input type="checkbox"/> |

| Learning difficulty | |
|------------------------------------|--------------------------|
| Moderate learning difficulty | <input type="checkbox"/> |
| Severe learning difficulty | <input type="checkbox"/> |
| Dyslexia | <input type="checkbox"/> |
| Dyscalculia | <input type="checkbox"/> |
| Other specific learning difficulty | <input type="checkbox"/> |
| Autism spectrum disorder | <input type="checkbox"/> |
| Multiple learning difficulty | <input type="checkbox"/> |
| Other | <input type="checkbox"/> |

Funding

Who will pay your fees?

Myself

My parents

Government or embassy sponsor

English as a Foreign Language

I want to start my course on Monday / /

Full-time (20 hrs)

Part-time (12 hrs)

I want to study for: Six months

One academic year

Weeks

My current English level is: Complete beginner

Elementary

Intermediate

Advanced

Intensive English with IELTS

Please provide a certificate equivalent at Level B1
(for example IELTS 5.0)

11 September - 22 December 2017 (14 weeks)

08 January - 29 March 2018 (11 weeks)

16 April - 29 June 2018 (10 weeks)

Previous Study

Have you studied in the UK before? If yes, please give details:

| Date | Location | Subject | Level studied |
|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Accommodation

Where will you live in Sheffield?

I would like you to arrange homestay for me

I will live with my family/friend Please give us their full address ▶

I will look for student residence/flat

| |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |

Conditions of Booking

- A deposit of £150 is required when you have been accepted on the course
- If you decide not to take up the offer, or your visa is refused, you need to confirm your decision in writing to the college as soon as possible and send us a copy of your visa refusal letter.

Please note that this deposit is not refundable.

- The balance of fees is payable in full before enrolment. Fees should be paid by bank transfer. It should be noted that there are sometimes charges incurred by the college bankers which must be borne in full by the student
- Minimum 90% attendance is required in order to receive an Attendance Certificate
- Overseas students applying for full-time courses cannot change to part-time status either on arrival or during their studies at college

Checklist

Please make sure that you have attached the following documents with your application.

Copy of passport (all pages)

Complete our English assessment test:

Copy of any previous UK visa

<https://goo.gl/wpBQpj>

Letter of consent - (under 18 students only)

Please ensure the student's parents sign the letter of consent below. The Sheffield College has a responsibility to ensure that all children under 18 travel to the UK with the full consent of their parents.

In the absence of a parent, guardians can sign the letter of consent but they must provide a letter in English signed by a judge confirming guardianship.

Name of Father:

Name of Mother:

We can confirm that we are parents of

who is going to travel to the United Kingdom for the purpose of undertaking a full-time English course at The Sheffield College.

1 TRAVEL

We consent to our son/daughter travelling from to the United Kingdom

Independently With an accompanying adult

Accompanying adult's details (if applicable):

Name: Date of Birth: / /

Contact details:

| | Date | | Transport (bus, train...) |
|---|------|-----------------------------------|---------------------------|
| He/She will arrive in the United Kingdom on | | and will travel to Sheffield by | |
| He/She will leave Sheffield on the | | and will travel to the airport by | |

2 LIVING ARRANGEMENTS

We consent to the following living arrangements:

Address where the student will be living:

Telephone and email address:

The person below will be the carer of the student during his/her stay in the UK:

| Name | Relationship | Date of birth |
|------|--------------|---------------|
| | | |

3 MEAL ARRANGEMENTS

We consent to the following meal arrangements: Breakfast Lunch Dinner

will be provided by

We are aware that College has dining facilities and the usual open time is from 8:30 to 13:30 Monday to Friday (except bank holidays).

Our son/daughter will purchase breakfast/lunch at City Dinner in College. Breakfast Lunch

4 STUDYING AT COLLEGE AND EMERGENCY

We agree that the student will abide by the rules of the college during and outside class time.

We give consent to the student to participate in student activities and independent shopping.

We give consent to the college to act on our (the parents) behalf in case of medical emergency.

We understand at The Sheffield College welcomes students older than 18 years old and that the student will be studying with students older than 18 years old.

I consent to the above study, living, meal and travel arrangements

| |
|----------------|
| Father's name |
| Contact number |
| Address |
| Email |
| Date |
| Signature |

| |
|----------------|
| Mother's name |
| Contact number |
| Address |
| Email |
| Date |
| Signature |

The Sheffield College

www.sheffcol.ac.uk

Criminal Convictions

Do you have any criminal convictions/causes or are you subject to a pending prosecution? YES NO

Applications declaring previous convictions will be assessed fairly by the college and will not necessarily result in your application being refused.

Application Declaration

I agree to The Sheffield College recording and processing information on this form. I understand that my personal information may be shared with other partner organisations of education and training (the full statement on data protection and information sharing is available on the college website).

I have read, understood and agree to follow The Sheffield College application rules and refund policy.

Signature

Date

Alumni (if a friend referred you to The Sheffield College) - please enquire about our "Refer a Friend scheme" if you want to know more.

Name

Email