

The Sheffield College

SUPPORTING YOU THROUGH YOUR QUALIFICATION

Welcome to a new academic year at The Sheffield College. Whether you are a new student or are returning for another year of study then we hope this year brings you every success and enjoyment.

Studying towards a higher education qualification can be very rewarding. Throughout the year there will be plenty of opportunity to celebrate your success, meet new and like-minded people and benefit from our range of higher education facilities, small class sizes and knowledgeable tutors.

Studying at university level can also be challenging and we are committed to offering you all the support you need to stay on track and thrive on your chosen path. We have a range of study support opportunities and financial support programmes to help you through your studies. We also have a bespoke student forum for HE students which we encourage you to get involved with by becoming a course representative. This will enable you to give feedback on and develop your course, as well as representing the voices of your peers.

You will find information about all of this enclosed within this leaflet.

If you require more information or have any questions please contact our Vice Principal for HE, Robin Webber-Jones.

T: 0114 260 2600

E: Robin.Webber-Jones@Sheffcol.ac.uk

Facilities

The Learning Resource Centre's provide the following services; book lending, computer access, magazines, newspapers and access to many academic journals through our search engine, EBSCO. There is also dedicated quiet study areas for HE students at our City and Hillsborough Campuses. To help you feel part of our HE community we also have dedicated HE spaces and corridors, the HE common rooms at City and Hillsborough campuses and specialist teaching classrooms.

Student Voice

Do you want to represent your fellow students at programme committee meetings and our HE student forums?

During your first few weeks we will be asking you to elect student representatives from your course. As a student rep you will get the opportunity to become the co-creator of your curriculum and student experience at The Sheffield College. As the voice of your classmates you will form a vital link between the college and its students. Your voice is important, and we work hard alongside the NUS and our student voice coordinator, Amy Dowling (Amy.Dowling@sheffcol.ac.uk), to make sure your views are heard!

HE at The Sheffield College

We run a number of events throughout the academic year which include opportunities for you to get involved in projects and programme development. Our goal is to develop a real sense of a HE community and we want to build that around scholarship and enquiry, creating a centre of excellence where creativity and learning can flourish. The HE office is here to help students on our HE courses, from Level 4 to Level 7. The team is always happy to answer any questions and solve any problems you may come across.

Your HE Administrators are:

- Sue Fletcher
- Julia Mills
- Carol Sheldon

Study Skills

Throughout your studies you will learn to reflect on your academic and professional skills. You can access support and guidance in developing these skills through our Academic Studies Tutorial Mentor, Irene Oliver.

Irene specialises in academic writing, critical writing and analysis and referencing and can work with you in these areas to make your transition into higher education as seamless as possible.

To book an appointment please email:

Irene.Oliver@sheffcol.ac.uk

Disabled Students' Allowances (DSAs)

Disabled Students' Allowances (DSAs) are designed to help with extra costs you may face as a direct result of studying with a disability, a long-term illness, a mental health condition, a specific learning difficulty like dyslexia or an autistic spectrum condition such as Asperger's syndrome.

You can use DSAs to support you with things like specialist equipment, travel costs or non-medical helpers.

If you would like more information, want to check if you qualify for DSA, or need additional support with a disability or long-term health condition during your university level studies, please contact our DSA Coordinator, Charlotte Hope:

T: 0114 260 2969

E: Charlotte.Hope@sheffcol.ac.uk



FINANCIAL SUPPORT

The Sheffield College understands that sometimes people need financial support to be able to continue with their studies. Therefore, the college has a small bursary fund to support students in financial need.

Funds are targeted at students in financial hardship who are also from under-represented groups within higher education. These are detailed in our Access and Participation Plan.

Please submit applications by email to Robin.Webber-Jones@sheffcol.ac.uk by 12pm on Monday 30th September 2019.

Applications will be reviewed by an independent panel. If awarded, bursary funds will be paid termly (towards the end of each term).

To apply, please complete the following form:

Name:

Address:

Contact number:

Email:

Why do you need this funding?

What is your current household income and expenditure?

What would be the consequence of not receiving a bursary?
