

## AAT Foundation Certificate in Accounting (Level 2)

The Level 2 AAT qualification is the first step of our professional accounting programme. This course is designed for people who wish to develop a career in Accounting. It is suitable for accounting staff who wish to enhance their skills and qualifications. It is also suitable for individuals who have achieved a Level 1 accounting qualification or those who wish to change career. As a professional course, membership of AAT is required.

### Quick Information

<b>Qualification:</b>	Foundation Certificate in Accounting - L
<b>Date:</b>	On Application
<b>Assessment:</b>	Exams
<b>Level:</b>	2
<b>Area:</b>	Business Services & Enterprise
<b>Course Code:</b>	CECAA1A

### About the Course

This Level 2 AAT qualification is the first step of our professional accounting programme.

The course covers a range of basic accounting practices and techniques, from costing and double-entry bookkeeping to computerised accounting.

As a professional body, membership of AAT is required from the start of the course (during the first week your tutors will guide you through this process); this opens up opportunities to attend local branch activities and events.

### Key Units

- Bookkeeping Transactions
- Bookkeeping Controls
- Elements of Costing
- Work Effectively in Finance
- Using Accounting Software

### Entry Requirements

A minimum of A\* - C grades in GCSE English and Mathematics (or Level 2 Literacy and Numeracy)

### Assessment

Find us on social media platforms

SEARCH:

Please visit [www.sheffcol.ac.uk](http://www.sheffcol.ac.uk) for more information and details on how to apply.

Exams

## Where does this Lead

## Future Opportunities

AAT (Association of Accounting Technicians) qualifications open up huge opportunities nationally and internationally. The qualifications are recognised throughout the world; from small local enterprises to the biggest multinationals, there is a demand for qualified accounting staff.

You can progress in your career by gaining further AAT qualifications at Level 3 and 4. All the UK professional accountancy bodies recognise the AAT accounting qualification and may offer AAT members exemptions.

## Tell Me More

The Sheffield College was awarded Winner of the 2015 AAT Award for Training Provider of the Year (Medium)

## Extra Costs

You will need a textbook for each unit. Your tutor will advise you on the cheapest source at the start of the course, and you are advised to budget around £75 for these books. Limited textbooks are available in the college LRC for short term loans.

Professional membership of AAT is a requirement (£135 for the first year) and examination resits carry an additional charge (approximately £60).