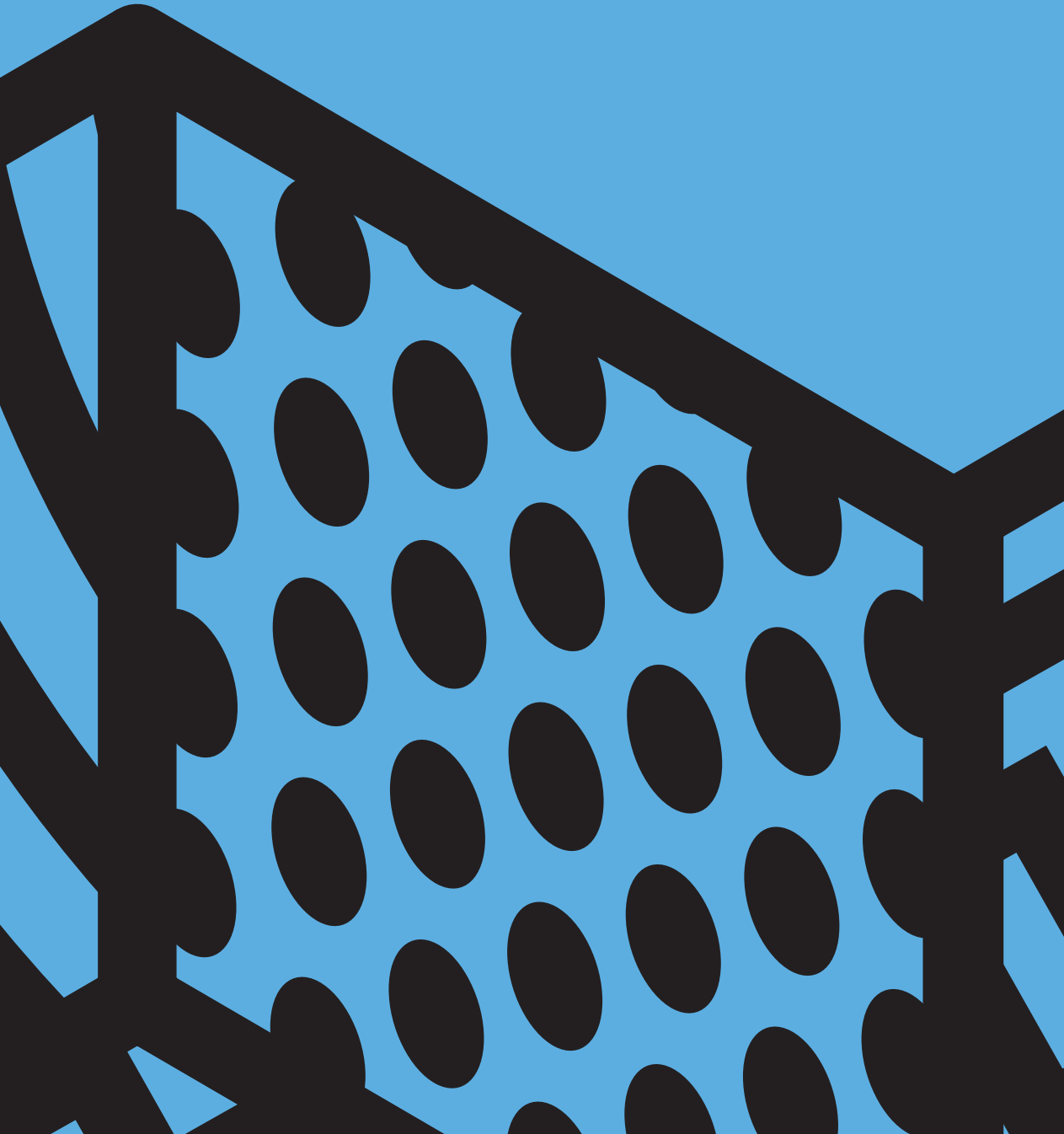


# **The Sheffield College**

## **A guide to University Level and Professional Courses**

**2017/18**



# Principal's welcome

**Many people assume that completing a degree level qualification means having to go to university to study. That isn't the case. More and more students are recognising the benefits of continuing their university level studies at their local further education college.**

The Sheffield College University Centre offers a broad range of university level courses including: Honours Degrees, Foundation Degrees, Higher National Diplomas and Certificates all recognised by universities, employers and professional bodies.

Lower fees, smaller class sizes, courses designed to meet the needs of the local economy, and a friendly, supportive atmosphere are just some of the reasons more than 500 students choose us each year.

Our courses match the needs of employers. They enable our students to gain the qualifications and skills they need to progress in a career, break into a particular industry, or complete the final year of an honours degree, either at college or university.

The standard of our university level courses has been endorsed with the awarding of a national quality mark. Our last external audit commended the quality and standards of provision at the college. We are also accredited by the Higher Education Academy to award fellowships. This enables us to enhance the quality of our teaching and recognise excellence.

**We look forward to welcoming you!**



A handwritten signature of Heather Smith in black ink, written on a light-colored background.

**Heather Smith**  
Principal, The Sheffield College

## Why study with us?

There's a pretty big misconception about getting a degree level qualification; you have to go to university to get one. Quite simply, that's not true. At The Sheffield College we offer you the opportunity to gain a degree in a wide range of subjects and courses, with more and more students choosing to do so each year. All courses are validated by Sheffield Hallam University and other leading universities including the Open University. Here are a few other reasons you should choose us:

- **Top class tutors** – our tutors haven't always been teachers! They have loads of experience working in their chosen industry giving you invaluable insight into what skills today's employers are after
- **Small class sizes** – our class sizes are far smaller than at some of the traditional universities, which is great news for you. You'll receive more contact time with your tutor plus one-to-one support giving you the best chance to achieve the best degree possible
- **Wide range of career driven courses** – with courses in everything from Graphic Design and Policing, to Performing Arts and Construction, there's something for just about everyone. And what's better, all of our courses focus on giving you the skills you need to find the job you want
- **We're cheaper** – university fees have been in and out of the news since the tuition fee price hike. Our fees cost less than your traditional universities, in fact we charge £6,500 per year which is about £3,000 less a year
- **City on your doorstep** – whether you're new to Sheffield or not, our location is perfect! If you currently live in Sheffield there's no hassle or cost involved in moving to study, but if you're new to the city our campuses are all a stone's throw from the city centre and transport links
- **A little extra** – subject to eligibility, all of our students get a £500 IT voucher to spend on things that will help them on their course – such as a tablet or laptop

So, what are you waiting for? Pop along to one of our Open Days to have a look for yourself or get in touch today at [info@sheffcol.ac.uk](mailto:info@sheffcol.ac.uk) to find out more.

---

“The courses and the teaching staff cater to every single person. It's all about you.”

Former student

---



# Sheffield

## Sheffield; the Outdoor City, the Steel City. Where industry meets scenery. Greenery meets factory.

A city built on the heritage of steel manufacture during the industrial revolution. Awash with reminders of its industrial background, steeped in history.

Yet one of the greenest cities in Europe, with over 200 parks, botanical gardens, and the same amount of green space as Brazil. Just a short ride and you are in the idyllic Peak District, presenting unrivalled opportunities to climb, cycle, walk and run. Get away from the hustle and bustle, clear the mind.

Sheffield really is that diverse!

You'll already know about our fantastic reputation as a music city. Think Arctic Monkeys, think Tramlines, our inner-city music festival, and think over 70 gig venues, including NME and BBC 6 Music favourite The Leadmill.

What you might not know about Sheffield, however, is our ever increasing reputation as a local city. In keeping with history, old factories have been converted into independent shops, restaurants and bars, gig venues and flats. Coffee shops and bakeries, record stores and cinemas are located all over the city, from Kelham Island up to Division Street and across to Abbeydale Road.

But obviously we have all your favourite brands here too. Most of them live at Meadowhall Shopping Centre, or our vibrant city centre.

With such an esteemed music industry, and thriving independent scene, comes a fantastic nightlife. You'll never be short of something to do. There are student nights aplenty at The Leadmill, Plug and Corporation lasting way into the night, with street food markets and food festivals perfect for curing your sore head!

Sheffield has recently been touted as the real ale capital of the world. And who can blame them? We have over 57 breweries and some of the finest pubs in the region, so you'd be foolish not to sample some of our local tipples.

As lovely as we are, we are a bit competitive. Sheffield United and Sheffield Wednesday battle it out for the city's best football team, whilst we're also home to rugby (league and union), ice hockey, and netball teams. It's hardly surprising we're producing such champions as Jessica Ennis-Hill, Jamie Vardy, Danny Willett, and Joe Root.

With all this and more going on it's no wonder Sheffield is one of the best destinations for students in the UK, with a large number of them staying after they graduate.

All of our university level students are eligible to apply for accommodation in Sheffield Hallam University halls. This means that if you want the student experience without the higher course fees of a traditional university, we can give them to you.

Go to [www.sheffcol.ac.uk/student-support/he-accommodation](http://www.sheffcol.ac.uk/student-support/he-accommodation) for more information on how to apply for halls.





## A little something extra

**We know that your time with us isn't just about getting a degree. The university lifestyle is hugely important. You want more, expect more, and we're here to give you more. It's all about opportunities.**

There's an absolute wealth of stuff you can do with us aside from your course, all of which sits under our extra-curricular programme. We want to further improve the quality of your time here through societies and clubs, trips and activities.

With that in mind here are a few examples of some of the things you can do with us:

- Keep yourself fit and healthy with access to our gym facilities
- Fancy a kick about? No problem, hire out our Sports Halls and all-weather 3G pitches
- Join a club or a society. We have all sorts going on from Chess to Bee-keeping, Fitness to Music, but we're more than happy for you to set one up yourself – just ask
- Be a part of your Students' Union and have a say in all pressing educational matters. Your Students' Union regularly organises events for you to get involved in
- Everyone loves a good trip don't they? In the last year alone we've put on trips to New York, Florence, Beijing, London, and lovely old Whitby
- Fancy yourself as the next Dragon? We have enterprise clubs and activities aplenty so you can get the skills employers want and perfect your CV

To find out more about what we can offer you during your time with us please visit [www.sheffcol.ac.uk/college-life/enhance](http://www.sheffcol.ac.uk/college-life/enhance)



# Teaching

**Our tutors aren't just teachers. They are Photographers, Engineers, Mathematicians, Scientists, Graphic Designers, Artists, Vets, Journalists, Plumbers, Mechanics, Head Chefs - the list goes on. The point we're making here is that you'll learn from people who've worked, or who currently work, in the jobs you want to work in when you finish university.**

Our tutors are all about you. It's their job to support you throughout your qualification by offering one-to-one help when you need it - something that isn't easily accessible at universities. They'll teach you in a variety of ways including lectures, seminars, tutorials and independent study. Depending on what course you take you might conduct fieldwork, small-group work and take part in group projects. You may even get the opportunity to try work placements with real employers.

---

**"The staff have real experience in their area and are always sharing this with us."**

Former student

---





# Facilities

**We feel proud to say that our facilities rival not only the local universities but some of the top universities in the country.**

We've invested over £14 million in our campuses in the past few years to ensure we're offering our students the very best experience possible. You'll complete your qualification using the best equipment in the best surroundings, so you're ready to get out into industry upon completion. We work closely with local employers to ensure our facilities match the ones you'll one day be working in.

The Sheffield College has 4 main campuses across the city: Hillsborough, Peaks, Olive Grove and City. As a university student you'll be learning at either our City, Olive Grove or Hillsborough Campuses.

## City

**The Sheffield College City Campus is a great place to be and perfectly located just a 10 minute walk from the city centre for your dinner time shopping needs and just 5 minutes from the train station.**

Facilities here include The Diner (which has its own outdoor terrace with unbeatable views of the city) where you can get a bite to eat, part of a plane cabin for our aviation students, our award-winning Silver Plate restaurant, training kitchens, Revive hair and beauty salon, science and dental labs, a sports hall, high-tech childcare teaching facilities, construction workshops, veterinary labs, libraries, computer suites, and a children's nursery which is available to students.

Many students study catering at City so there's always something tasty on the menu from 'Grab n Go' our healthy takeaway, the student run restaurant 'The Silver Plate', or perhaps something from the bakery shop. You'll find our business students running regular enterprise markets over lunchtime - there's always an offer to be had!







---

“The great facilities, equipment and resources really help you to do well.”

Former student

---



## Olive Grove

**Olive Grove has recently undergone a major investment to provide students with huge new workshops, a Learning Resource Centre, new classrooms, and a canteen.**

Olive Grove is the place to study all things Engineering, from Electrical and Electronic, to Mechanical and Manufacturing – with all the latest computer software and a 3D printer on-site.

The college has a dedicated motor vehicle workshop with a tyre fitting machine, wheel balancing machines and car ramps. Alternatively you can learn the tricks of body repair and spraying vehicles. Plumbing and Gas Fitting are also based at Olive Grove. So from making a pick-up VW Beetle and converting camper vans to learning how to fit radiators and pipes, Olive Grove is the place to be.



**Andrew Hibberd**

"I decided to study for my Level 3 in Sport at The Sheffield College because I was excited about the opportunities it held for me. I couldn't have been more right. The tutors supported me every step of the way and helped to open doors that wouldn't have been available had I gone elsewhere. Not only was there support with my Sports studies, but the college also have an enterprise programme to help teach you the skills you need to set up your own business. After completing my Level 3 I went on to study for my Foundation Degree in Sports Coaching at The Sheffield College. At the same time the tutors helped myself and two other students set up a business that we were passionate about (increasing opportunities for disabled people in sport). Currently this has been a great success and we work in partnership with SWFC and the FA. We're just about to take this into schools and we can't wait."







## Hillsborough

Our Hillsborough Campus in the north of the city is our creative hub with Art and Design, Photography, Fashion and Music all based at the campus, alongside more traditional courses such as A-Levels and our Sport and Public Services offer.

The facilities at Hillsborough really have to be seen to be believed. From shiny Mac suites, to sprung floor dance studios, performance theatres, recording studios, music suites and a TV studio, it really is a creative hub.

Hillsborough's not just for those who are confident on the stage or in front of the camera, it has a stage production workshop for set design and prop making, and a wire tension grid which provides a strong, safe and virtually invisible platform for lighting changes to be made.

Hillsborough has a gym, a 3G sports pitch and a sports hall which is available for all to use, not just those studying Sport.

If you need childcare, no problem! The Hillsborough Campus has an Ofsted rated Outstanding nursery on-site.

Don't just take our word for it, come see for yourselves at one of our Open Days, you'll find the details on page 30.



# Making you employable

**We have one very simple aim - to make you employable when you finish your qualification. And not just employable, we want employers fighting over you.**

To do this we know our courses must give you industry knowledge that'll make you stand out when you go for an interview. Our university level qualifications include masterclasses by professionals, visits to the workplace, opportunities for work experience and mentoring, work on projects set by real employers and opportunities to exhibit work or make presentations. These are the types of things employers want to see.



**Tom Smedley**  
Creative Developer at Peter and Paul Design Agency

"At school I was always interested in Design and Maths, and knew I wanted to do something that combined the two. I chose The Sheffield College because the Graphic Design course was exactly what I was looking for. The support I received from my tutors was excellent and I went on to study for my Foundation Degree in Graphic Design at the college too. The tutors organise an end of year show/exhibition for all students where local employers can come to look at your work and I was fortunate to be headhunted by a number of local design agencies as a result of the show. I now work as a Creative Developer at Peter and Paul, building and designing websites."



**"The subject is very practical and always adapted to the real work environment. The courses give you the tools to be successful out in industry."**

Former student

# Our courses explained

There are a few different ways to study for a degree level qualification. Basically, anything Level 4 and above is a Higher Education qualification, with a Level 6 qualification being degree-level. To avoid complication, here they are broken down for you:

## Higher National Certification (HNC)

A HNC is a vocational qualification giving you the skills to put your knowledge into use for a particular job. It lasts 1 year when studied full-time, or 18 months part-time, and roughly equates to completing your first year at university.

## Higher National Diploma (HND)

Like the HNC, the HND is a vocational qualification. A HND can be studied full-time over 2 years, or part-time over 3 years. If you have a relevant HNC qualification, your HND will only take 1 year to complete (full-time).

## Foundation Degree

A Foundation Degree is a qualification which combines academic study with workplace learning. Lasting two years, it's the equivalent to your first two years at university.

## Honours Degrees and Top-up Degrees

Upon completion of your HND or Foundation Degree you can, as the name suggests, top-up your existing qualification to Bachelor's level (full Honours Degree). Essentially the final year of university!

## Postgraduate Certificate (PGCE)

If you'd like to go into teaching you can do your PGCE or Certificate in Education with us.

## Higher Apprenticeships

A Higher Apprenticeship is a nationally accredited work-based programme designed to meet employers' needs at higher skill levels and include qualifications at a level equivalent to university-level education. You will gain a recognised professional qualification - equivalent to the first rungs of the higher education ladder (for example, first year university level) - technical knowledge, professional skills as well as wider business competencies and that all important work experience.

## Professional Courses

These are courses that can help you to boost your CV and progress in the workplace once you are in employment.

Our courses are then split into levels:

Level	Course type	Typical entry requirements	Progression
4	HNC	BTEC National Certificate, Level 3 Diploma, or equivalent (inc. A Levels) in a relevant subject. Experience gained at work may qualify.	HND Employment
	Foundation Degree (Year 1)	<ul style="list-style-type: none"> <li>Between 48-64 UCAS Points</li> <li>Level 3 Diplomas and work experience considered on an individual basis for mature entrants or those not coming straight from school</li> <li>C or above in GCSE Maths and English preferred but not essential for all courses</li> </ul>	Foundation Degree (Year 2) Employment
5	HND	— HNC	Employment Top-up Degree
	Foundation Degree (Year 2)	— Continuation of first year	Employment Top-up Degree
6	Top-up	Applicants must have successfully completed a Foundation Degree or HND and provide a supportive reference	Employment Postgraduate Certificate
7	Postgraduate Certificate (PGCE)	Relevant Honours Degree	Career in Teaching

**Want to do a university level course but are worried you haven't got the qualifications you need? We offer a one year Access to University Level course which gets you the points you need to go on to do your degree. Contact [info@sheffcol.ac.uk](mailto:info@sheffcol.ac.uk) to find out more.**



# Student Support

**Studying for your degree can, at times, be a bit tricky. A bit stressful. A lot of work. At The Sheffield College we have a dedicated Student Support Team on hand to make your time with us as easy, stress-free and enjoyable as possible.**

Our Student Support Team are committed to doing everything they can to help ease your problems, stresses and concerns and are on hand with advice and guidance on a number of issues including:

- Accommodation during your study
- Childcare
- Personal issues
- Travel to and from The Sheffield College
- Tuition fees and finances
- £500 IT voucher\*

Our Learning Resource Centres are open for loaning an ever growing collection of books, DVDs, journals, audio, visual and electronic resources to support you with your study. You can also borrow specialist equipment from your department. Need a hand? Just shout!

\* Subject to eligibility

**“The support from my course leader was fantastic. The teaching staff are great - so supportive and really help you achieve your best.”**

Former student



# Money

**As you know, our tuition fees cost a lot less than traditional universities - but that doesn't mean you're not entitled to financial support. Support can be easily accessed from The Student Loans Company for any of our university level courses.**

When you apply, The Student Loans Company will pay your course tuition fees directly to us taking away the hassle of dealing with any payments.

You may be eligible for a loan to help cover your living costs while studying, whether you stay at home or fly the nest. How much you receive will be dependent on your household income/income of your parents.

You may also be eligible to apply for a support grant. Please see the student finance website for more details.

Part-time courses differ slightly but for more information about all things Student Finance, eligibility, and how much you may be entitled to please visit **www.gov.uk/student-finance**

---

**“Getting the £500 IT equipment grant at the beginning of the course was so helpful and it allowed me to buy my own laptop to do my college work on.”**

Former student

---



## Paying it back

**Paying back your tuition fees and loan might sound a bit scary, but it really isn't. How else do you think so many students do it every year?**

Paying it back works like this; you only start paying your loan back when you earn more than £21,000 a year, and that's not until the April after you finish. The money comes out of your wages before you'll have chance to notice, or spend it!

Think about it, if you earn £25,000 a year you'll only pay back £25 a month. Not bad at all.

Oh and one last thing, if you have previously had a 19+ Advanced Learning Loan for an Access to University course that will be totally written off upon completion of a full degree!

If you want someone to chat through it all with you, no problem. Give our University Centre a call on 0114 260 2600 for more information. You can also go to **www.gov.uk/student-finance** for independent financial advice.

### Course Costs:

#### Full-time 2016/17:

2 Year Foundation/HNC/HND/Top-up = £6,500 per year

**Part-time** course fees are calculated pro-rata

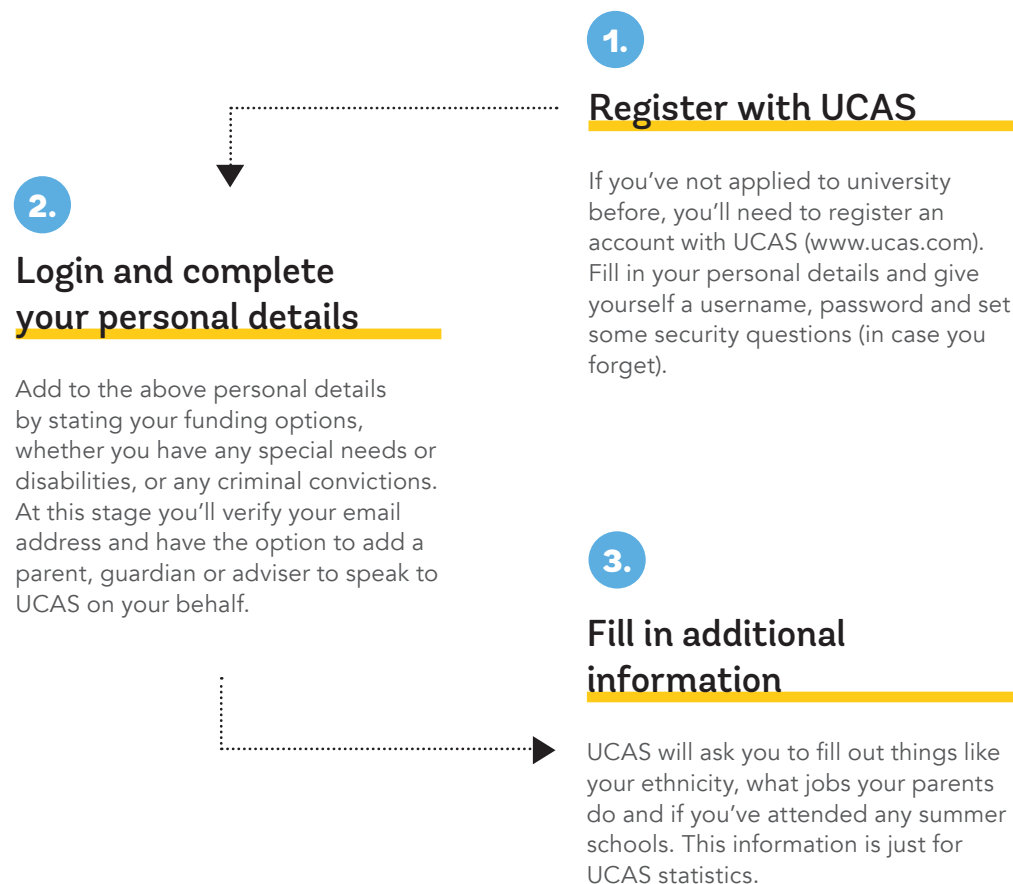
**You can find out more about the loans/finance available to you by visiting the student finance website at [www.gov.uk/student-finance](http://www.gov.uk/student-finance)**



# How to apply

**So to the application part, this is how it's going to work when you know what you want to study with us. Remember, filling in your application accurately will save you time as we won't have to chase you for information.**

**Full-time students this is for you, you'll need to apply using UCAS:**



4.

## Student Finance

If you've indicated you'll need help funding your course, by filling in this page you give UCAS permission to share details with Student Finance England making the whole process a lot easier, and a lot faster.

5.

## Enter your course choices

Apply for up to 5 courses with The Sheffield College. You'll find our courses, and their codes, on our website.

6.

## Complete your education history

Make sure you input all your qualifications: GCSEs, Functional Skills, A-Levels, BTECs, etc. If you're awaiting your results make sure you put that qualification down as result 'pending'.

7.

## Employment history

At The Sheffield College we value your personal development. In this section you get to list any full-time or part-time jobs you've had (up to 5), including descriptions of those jobs. Don't worry about voluntary or unpaid work yet, save that for your personal statement!

8.

## Write your personal statement

Your chance to sell yourself. Show off your skills. Tell us why you're applying to The Sheffield College, your ambitions and what interests you about the subject. It's worth telling us what makes you suitable – any relevant skills, experience and achievements gained from education, work or other activities (including hobbies).

Remember though, you have a 4,000 character and 47 line limit on what you put. So keep an eye on your word count and make it concise!

9.

## Check it through

Give your application a once over. Make sure you've completed, and saved, every section, and are happy with your personal statement.

When everything is marked as complete, read and agree to the declaration which will allow you to move to the final sections.



10.

## Get a reference, pay, and send off

This can be from a former teacher, tutor, adviser or professional. Anyone who knows you academically, basically.

Applications cost £13 (single course) or £24 (multiple courses).

Once you've paid, send it off to UCAS and keep an eye on the Track Portal which will keep you updated with the progress of your application.

You will receive alerts when:

- You're invited for an interview (course dependent)
- You receive an offer from us for your courses

## Part-time Application

If you are wishing to study part-time with us you'll have to apply through the application form. You can find this on our website or email us at [info@sheffcol.ac.uk](mailto:info@sheffcol.ac.uk) for a copy.

Fill it in and get it sent back to us:  
The Sheffield College University Centre  
Hillsborough Campus  
Sheffield, Livesey Street  
S6 2ET

We look forward to hearing from you.





## Open Days

This year we have Open Days on the following dates:

**Thursday 13th October 2016**

4pm-7:30pm

**Monday 21st November 2016**

4pm-7:30pm

**Tuesday 24th January 2017**

4pm-7:30pm

**Wednesday 8th March 2017**

4pm-7:30pm

**Thursday 11th May 2017**

4pm-7:30pm

University Centre information will be available at our Hillsborough and City campuses.

## We want you to see for yourself!

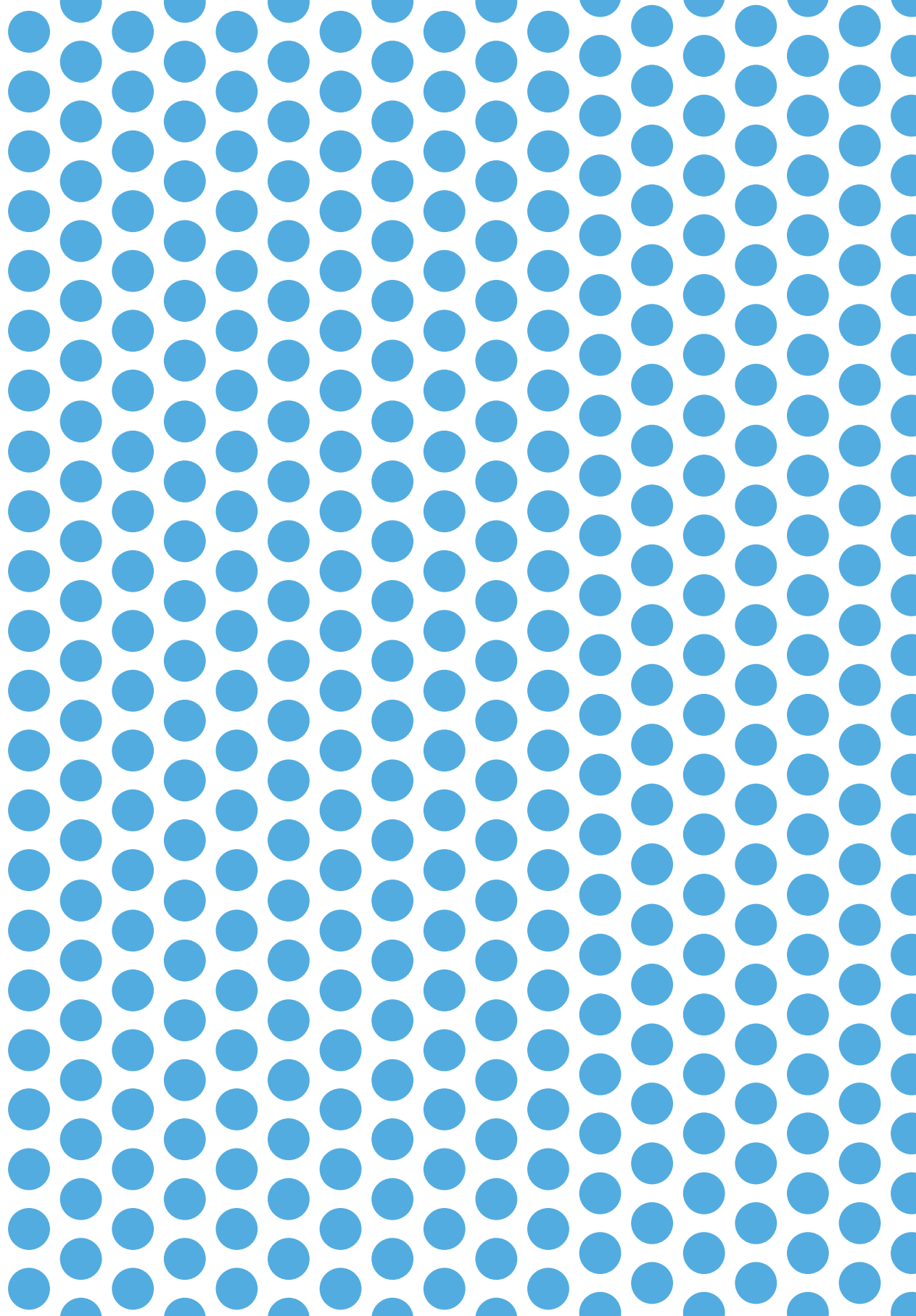
We hold Open Days throughout the year so you don't just have to take our word for it – come and see for yourself!

You'll have the opportunity to:

- Meet the people who'll be teaching you and have a chat about what the course involves
- Tour our fantastic facilities and see where you'll be learning
- Find out more about how to travel to our campuses, including our excellent bus, tram and rail links
- Speak to our job experts about careers you're interested in and what you need to do to get there
- Have a look at some examples of the work you'll be doing on your course
- See where you'll be spending your spare time on campus including our Lavazza coffee shops, refectories, Revive beauty salons and The Silver Plate restaurant
- Get the chance to look at our sports team and enrichment offer
- Find out more about our £500 IT voucher for students

Head to [www.sheffcol.ac.uk/open-days](http://www.sheffcol.ac.uk/open-days) to book your place today.

We look forward to meeting you.





# Courses

<b>Our partners and awarding bodies</b>	<b>37</b>
<b>Full-time Foundation Degrees</b>	<b>38</b>
<b>Full-time BA Honours Degrees</b>	<b>46</b>
<b>Full-time Top-up Degrees</b>	<b>47</b>
<b>Full-time courses coming soon!</b>	<b>49</b>
<b>Part-time FdSc/HNC/HND/ Postgraduate Degrees/ Apprenticeship Degrees</b>	<b>50</b>
<b>Part-time courses coming soon!</b>	<b>57</b>
<b>Professional courses</b>	<b>58</b>
<b>Higher Apprenticeships</b>	<b>61</b>
<b>Terms and Conditions</b>	<b>62</b>



## Our partners and awarding bodies

**We work with carefully chosen prestigious university partners to develop, approve and provide certification for our courses. These partners have approved the quality of our provision and facilities, together with the student experience we provide. We work together with our partners to continuously enhance our courses and your experience. We currently work with:**



The Open University



Sheffield Hallam University



BTEC



University College  
Birmingham



University of Bolton

The Sheffield College is approved by the Open University as an appropriate organisation to offer higher education programmes leading to Open University validated awards.

When you successfully complete your course you will receive your certificate from the partner who validates your award. The name of the partner for your course can be found under course information.

Accredited by





# Full-time Foundation Degrees

## FdSc Animal Health and Welfare

With a strong focus on animal health and welfare, this programme will include work experience related activities and the opportunity for practical, hands-on animal handling, behavioural studies and research projects. As well as a field trip in the second year, there will be visits to various animal related organisations.

*Key units include:* Animal Behaviour, Animal Health & Welfare, Animal Genetics, Animal Nutrition, Animal Biology, Anatomy & Physiology.

---

Validated by:  
**Open University**

Type:  
**Full-time**

**Subject to validation**

## FdSc Bakery and Patisserie Technology

Whether you want to start your own business baking artisan breads, become a chocolatier or patissier, or work in food technology and new product development, you'll develop the high level technical and operational skills you'll need on this course.

*Key units include:* Artisan Bread, Bakery & Confectionery Science, Food Safety & Hygiene, Specialist Confectionery, Introduction to Patisserie, Managing for Profit, Advanced Confectionery & Chocolate, Contemporary Bread Production, Food Production Management, Quality Management Systems, Contemporary Patisserie and Enterprise Start-ups.

---

Validated by:  
**University College Birmingham**

Type:  
**Full-time**

## FdA Business Leadership and Management

The management section of this course provides the necessary underpinning knowledge and understanding of how businesses are set up, operated, managed and lead. The leadership section focuses on developing confident leaders, with effective interpersonal, communication and problem-solving skills. This section places a strong emphasis on teamwork coupled with self-reliance. By the end of the course students will have developed the skills needed to pursue careers in business, set up a business themselves or continue to top up their degree.

*Key units include:* Economics for Business, Managing People, Research Project, Financial Decision Making, Marketing a Product, Business Law, Personal and Professional Development, Business Strategy, Leading and Managing Change, Managing eBusiness, Leading and Managing a Project, Global Perspectives and Ethics.

---

Validated by:  
**Sheffield Hallam University**

Type:  
**Full-time**

## FdA Early Years Education

The FdA in Early Years Education is designed to encourage, enable and equip students to become capable, confident and reflective practitioners in the field of Early Years Education. Students will gain a detailed understanding of early childhood and the factors which impact upon it and affect and influence children and their families.

The programme will help to build an understanding of how children develop and learn, the theories that underpin practical work with young children and develop the skills necessary to work with families. It offers an insight into the importance of multi-agency work, provides the opportunity to develop key employability and transferable skills valued by today's employers such as team and independent work, presentation, role play and the ability to communicate effectively with a range of children, families and professionals in a variety of contexts.

---

Validated by:  
**Sheffield Hallam University**

Type:  
**Full-time**

## FdA Events, Festivals and Tourism Management

The course aims to develop students' employability in the events and tourism sectors through long-term work-based learning with local organisations. It aims to develop a broad range of business skills through practical experience of event planning, organisation and management that are relevant to the changing business environment both regionally and nationally. It aims to widen participation, broaden students' experience of tourism and foster an appreciation and understanding of other cultures and perspectives.

Validated by Sheffield Hallam University, this course is designed for students who want to follow a management career within the events, festival or tourism industry, or progress to honours degree level within these areas. The course provides opportunities for students to gain the knowledge, skills, industrial experience and personal capabilities required for employment at supervisory/junior management level within the exciting, and fast changing events and tourism industry.

---

Validated by:  
**Sheffield Hallam University**

Type:  
**Full-time**

**Subject to validation**

## FdA Fashion Production with Business

This new Foundation Degree in Fashion Production with Business offers students the opportunity to study design, manufacturing and business/entrepreneurship in combination. The course offers live projects and competitions as a key feature, providing you with opportunities to network and be exposed to real life design situations, whilst simultaneously working in a secure learning environment.

A series of visiting lecturers, including local and national entrepreneurs and industry specialists, will be provided to support your understanding of Fashion Production and Business. You'll be actively encouraged and supported to undertake work experience and placements. The Sheffield College is part of the Erasmus+ programme and has agreements with a number of partner institutions in Europe, including Italy and Finland.

---

Validated by:  
**Sheffield Hallam University**

Type:  
**Full-time**

## FdA Graphic Design

The course equips students with the necessary knowledge, understanding and skills required for success in current and future employment in the Graphic Design sector - or the opportunity for progression to further 'top-up' study on the BA (Hons) Creative Practice Graphic Design course here at The Sheffield College or the BA (Hons) Graphic Design course at Sheffield Hallam University. The qualification has a strong vocational and industrial focus designed to meet the needs of the design industry. Students graduate with a high-level of creative and professional skills and knowledge and expertise derived from a curriculum that places emphasis on work-based learning experiences and practice.

*Key units include:* Introduction to Design, Visual Communication, Contextual Studies, Corporate Identity, Advertising and Promotion.

*Work-based Learning:* Applied Design Project, Graphics and Branding, Design in the Digital Environment, Professional Design Practice, Preparation for Industry, Competition Projects, Contextual Studies and a Client-based Project.

---

Validated by:  
**Sheffield Hallam University**

Type:  
**Full-time**



## FdSc Professional Practice in Health and Social Care

This flexible course, validated by Sheffield Hallam University, is a work based learning award which combines health and social care education with either existing employment or work placements to develop your skills and competencies for a wide range of roles across the health, social or community care sectors. The course offers entrants already employed in assistant or support worker roles in health, social or community care the opportunity to complete both the Higher Apprenticeship in Health (Assistant Practitioner) and the Foundation Degree. The course provides you with your continuing personal and professional development and depending on your employer, would allow you to undertake a Band 4 Associate/Assistant role.

Students MUST attain a work placement in a health and social care setting prior to enrolment on the course. Guidance can be given to prospective students about doing this. Students will be required to have a Disclosure and Barring Service check.

---

Validated by:  
**Sheffield Hallam University**

Type:  
**Full-time**

## FdA Media Production

The course explores a wide variety of media production forms, responding to the ever changing nature of the industry. The course is centred on vocational training, working closely with local and national employers to create a programme of study that addresses the real needs of the current media production market. The Sheffield College is an Apple Authorised Training Centre. In addition to the main programme, students are given the opportunity to study for Apple Certified Pro Examinations in Final Cut Pro.

*Key units include:* Introduction to Media Production, Post Production, Contextual Studies, Practical Production Skills, Advanced Edit Skills, Work-Based Learning, Factual Project, Fiction Project, Major Project, Progression and Critical Theory.

---

Validated by:  
**Sheffield Hallam University**

Type:  
**Full-time**

## FdA Performing Arts (Drama)

The aim of the course is to provide students with a broad area of study in the field of performing arts. It will help to both extend knowledge of drama, and to expand abilities and experiences as an actor. It'll develop appropriate transferable skills, self-awareness, the capacity to engage in reflective practice, and develop specialist knowledge and skills. The course will include modules on practitioner skills, community arts, contextual studies and performance projects. It'll provide students with a foundation for a range of careers in performing arts and within community arts organisations.

*Key units include:* Skills for the Workplace, Performing Arts in the Twentieth Century, Practitioner Skills 1 (Exploring Genre), Practitioner Skills 2 (Exploring Techniques), Performance, Professional Roles and Practice, Performing Arts in Practice, Research and Analysis in the Performing Arts, Advanced Performance Project and Advanced Practitioner Skills.

---

Validated by:  
**Sheffield Hallam University**

Type:  
**Full-time**

## FdA Performing Arts (Musical Theatre)

Validated by Sheffield Hallam University this course allows students to explore the different elements of performing arts, with a focus on Musical Theatre. Students will be given the opportunity to create performances for a variety of audiences and to forge links with local professionals in the arts community.

*Key units include:* Skills for the Workplace, Performing Arts in the Twentieth Century, Practitioner Skills 1 (Exploring Genre), Practitioner Skills 2 (Exploring Techniques), Performance, Professional Roles and Practice, Performing Arts in Practice, Research and Analysis in the Performing Arts, Advanced Performance Project and Advanced Practitioner Skills.

---

Validated by:  
**Sheffield Hallam University**  
Type: **Full-time**

## FdA Public Services: Policing Studies

The Foundation Degree in Public Services: Policing Studies is ideal for students who are considering a career in the Police Service, or other related criminal justice agencies. The programme integrates work-related experience throughout the module content, whilst delivering the underpinning academic knowledge and understanding needed to achieve future employability in the areas of Policing and Justice. Students will be encouraged to apply to join the Special Constabulary or to establish links with a Police Service or associated voluntary organisation that works with the criminal justice system, then to complete the work-based learning or industrial placement modules of the programme.

*Key units include:* Police Procedure and Professional Ethics, Introducing Criminology, Criminal Justice System, Organisational Context, Psychology and Crime, Learning Process and Professional Role, Addressing Offending Behaviour, Risk and Public Protection, Contemporary Police and Policing, Criminological Theory, Research Project in Criminology, Work-based Learning in Policing and Criminal Justice, Policy and Legal Frameworks, High Risk and Serious Offenders, Gender and Crime and Race, Crime and Criminal Justice.

---

Validated by:  
**Sheffield Hallam University**  
Type:  
**Full-time**

## FdSc Sport and Exercise Coaching

The Foundation Degree in Sport and Exercise Coaching aims to develop understanding of academic theory, with significant practical experience and coaching opportunities. The course helps students to develop study skills, knowledge, professional practice and specific industry skills. These are gained through work-based learning and voluntary opportunities to improve employability and awareness of the industry, with the option to complete additional coaching courses and awards alongside your full-time course.

*Key units include:* Personal & Academic Development, Work-based Learning, Sport and Exercise in the UK, Principles of Human Behaviour, Leadership and Innovation in Sport and Exercise, Applied Coaching, The Science of Sport (Physiology and Nutrition), Coaching Enterprise, Research Project, Application of Science to Sport & Exercise and The Coaching Process.

---

Validated by:  
**Sheffield Hallam University**  
Type:  
**Full-time**

## FdA Photography

The course covers creative and practical photographic skills that are relevant for the individual and a rapidly changing industry. Students will be encouraged to practise in an aspect of photography which is appropriate to their abilities, and to develop a style which is identifiable as their own. Students will be given the opportunity to develop their skills in image making, using the wide variety of equipment available to photographers and will gain experience in the use of digital camera formats.

*Key units include:* Introduction to Photographic Practice, People Lighting and the Studio, Still Life & Advertising, Critical and Contextual Studies, Post-Production Techniques.

*Work-based Learning 1:* Applied Photographic Project, Self-Promotion Through Publishing, Advanced Creative Photographic Practice, Advanced Digital Workflow in Photographic Practice, Exhibition and Presentation Skills, Specialist Professional Development.

*Work-based Learning 2:* Specialist Practice and Professional Study and Progression.

---

Validated by:  
**Sheffield Hallam University**  
Type:  
**Full-time**

## HNC Health and Social Care

This course provides a specialist work-related programme of study that covers the key knowledge, understanding and practical skills required in the health and social care sector. It equips individuals with the underpinning knowledge, understanding and skills for success in employment in the health and/or social care sector at a supervisory or management level.

It also offers particular specialist emphasis through the range of specialist units including: Communicating in Health and Social Care Organisations, Principles of Health and Social Care Practice, Personal and Professional Development in Health and Social Care (this includes 200 hours of work placement, which will be accessed either by the college on the student's behalf or a placement that individual students may find themselves, but will be subject to college approval) and The Role of Public Health in Health and Social Care.

---

Validated by:  
**Pearson**  
Type:  
**Full-time**



# Full-time BA Honours Degrees

## BA Hons Digital Journalism

If you are interested in a career in journalism, this is the course for you. The exciting new degree in Digital Journalism at The Sheffield College will be validated by the Open University and will run from 2017.

In the first year you will learn core reporting skills and techniques, photojournalism, law and ethics as well as multimedia journalism and lifestyle journalism. The second year consolidates your skills in feature writing and creative reporting and introduces issues of popular culture, social media and data journalism. Alongside this will be the opportunity for an industry/work-related placement and a collaborative project, honing your team-working and professional skills. In the final year you will work on a major and minor project, providing a critical evaluation and self-reflection of your work.

Validated by:

**Open University**

Type:

**Full-time**

**Subject to validation**

# Full-time Top-up Degrees

Top-up degrees are equivalent to the final year (Level 6) of a BA (Hons) or BSc (Hons) degree and are suitable if you have already completed a two-year Higher National Diploma (HND), two-year Foundation degree or another suitable qualification.

## BA Hons Creative Practice (top-up)

Including:

BA Hons Creative Practice  
(Graphic Design) pathway

BA Hons Creative Practice  
(Media Productions) pathway

BA Hons Creative Practice  
(Photography) pathway

The BA (Hons) Creative Practice top-up is an innovative programme located in brand new, purpose-built facilities at The Sheffield College's Hillsborough Campus. The first semester, modules of Critical Studies, Creative Practice and Professional Development (which extends into the second semester) consolidate and extend knowledge of creative arts theories and practices within professional and industrial contexts, acknowledging the benefit to industry of multi-skilled graduates. These lead to the specialist modules in the second semester; Planning for the Major Project and The Major Project, which concentrate entirely upon the individual pathway through planning and research in preparation for the final creative production(s) in Graphic Design, Media or Photography.

Validated by:

**Sheffield Hallam University**

Type:

**Full-time**



## Full-time courses coming soon!

Subject to validation

Course	Validated by	Study type
FdSc Biological Sciences	Sheffield Hallam University	Full-time
FdSc Dental Technology	University of Bolton	Full-time
FdA Veterinary Nursing	Open University	Full-time
FdA Creative Coding and App Development	TBC	Full-time
FdA Games Design and Visual Effects	TBC	Full-time
FdA Sport Business Management	TBC	Full-time
BA Hons Media Make-up Artistry	Open University	Full-time
BA Hons Music Performance and Production	Open University	Full-time
BA Drama (top-up year)	Open University	Full-time
BA Business Management (top up year)	Open University	Full-time
BA Events Management (top-up year)	Open University	Full-time
BA Sport Management (top-up year)	Open University	Full-time
BA Musical Theatre (top-up year)	Open University	Full-time
BA Music Performance and Production (top-up year)	Open University	Full-time



# Part-time

## FdSc/HNC/HND

### Postgraduate

### Degrees

### Apprenticeship

### Degrees

## FdA Media Production

The course explores a wide variety of media production forms, responding to the ever changing nature of the industry. The course is centred on vocational training, working closely with local and national employers to create a programme of study that addresses the real needs of the current media production market. The Sheffield College is an Apple Authorised Training Centre. In addition to the main programme, students are given the opportunity to study for Apple Certified Pro Examinations in Final Cut Pro.

*Key units include:* Introduction to Media Production, Post Production, Contextual Studies, Practical Production Skills, Advanced Edit Skills, Work-Based Learning, Factual Project, Fiction Project, Major Project, Progression and Critical Theory.

---

Validated by:  
**Sheffield Hallam University**

Type:  
**Part-time**

## FdA Photography

The course covers creative and practical photographic skills that are relevant for the individual and a rapidly changing industry. Students will be encouraged to practise in an aspect of photography which is appropriate to their abilities, and to develop a style which is identifiable as their own. Students will be given the opportunity to develop their skills in image making, using the wide variety of equipment available to photographers and will gain experience in the use of digital camera formats.

*Key units include:* Introduction to Photographic Practice, People Lighting and the Studio, Still Life & Advertising, Critical and Contextual Studies, Post-Production Techniques.

*Work-based Learning 1:* Applied Photographic Project, Self-Promotion Through Publishing, Advanced Creative Photographic Practice, Advanced Digital Workflow in Photographic Practice, Exhibition and Presentation Skills, Specialist Professional Development.

*Work-based Learning 2:* Specialist Practice and Professional Study and Progression.

---

Validated by:  
**Sheffield Hallam University**

Type:  
**Part-time**

## HNC Civil Engineering

You'll develop your knowledge and understanding of a wide range of construction subjects through lectures, seminars and directed study. Your communication, study skills and analytical skills will be developed through a wide range of assignment tasks, practical sessions and project work. You will develop the learning and study skills appropriate to higher education.

*Key units include:* Design Principles and Application for Construction and the Built Environment, Science and Materials for Construction and the Built Environment, Applied Mathematics for Construction and the Built Environment, Group Project in the Construction Industry, Site Surveying Procedures, Engineering Geology and Soil Mechanics, Civil Engineering Technology and Structural Analysis and Design.

---

Validated by:  
**Pearson**

Type:  
**Part-time**

## HNC Construction and the Built Environment (Civil Engineering)

This is a broad based course to enable you to develop your career in the civil engineering industry, not job specific or tailored to an individual's present post. You will develop your knowledge and understanding of a wide range of construction subjects through lectures, seminars and directed study. Your communication, study skills and analytical skills will be developed through a wide range of assignment tasks, practical sessions and project work.

*Key units include:* Design Principles and Application for Construction and the Built Environment, Science and Materials for Construction and the Built Environment, Applied Mathematics for Construction and the Built Environment, Group Project in the Construction Industry, Site Surveying Procedures for Construction and the Built Environment, Engineering Geology and Soil Mechanics, Civil Engineering Technology and Structural Analysis and Design.

---

Validated by:

**Pearson**

Type:

**Part-time**

## HNC Electrical and Electronic Engineering

The course is aimed primarily at Technician Engineers who are currently employed or seeking employment in the mechanical manufacturing or engineering industries.

*Key units include:* Analytical Methods for Engineering, Engineering Science, Project, Design Implementation and Evaluation, Electrical Principles, Programmable Logic Controller, Application of Power Electronics, Combinational and Sequential Logic, Instrumentation and Control.

---

Validated by:

**Pearson**

Type:

**Part-time**

## HNC Manufacturing Engineering

The course is aimed primarily at Technician Engineers who are currently employed or seeking employment in the mechanical manufacturing or engineering industries.

*Key units include:* Analytical Methods, Engineering Science, Manufacturing Processes, Health, Safety & Risk Assessment, Pneumatics & Hydraulics, CAD and PLCs.

---

Validated by:

**Pearson**

Type:

**Part-time**

## HND Civil Engineering

You'll develop your knowledge and understanding of a wide range of construction subjects through lectures, seminars and directed study. Your communication, study skills and analytical skills will be developed through a wide range of assignment tasks, practical sessions and project work. You will develop the learning and study skills appropriate to higher education. It is a broad based course to enable students to develop their career in the construction industry.

*Key units include:* Design Principles and Application, Science and Materials, Applied Mathematics for Construction and the Built Environment, Management Principles and Application, Group Project in the Construction Industry, Health, Safety and Welfare for Construction and the Built Environment, Site Surveying Procedures for Construction and the Built Environment, Engineering Geology and Soil Mechanics, Civil Engineering Technology, Structural Analysis and Design, Measuring, Tendering and Estimating, Project Management, Personal and Professional Development, Project Design, Implementation and Evaluation, Research Project and Work Experience.

---

Validated by:

**Pearson**

Type:

**Part-time**



## HND Construction and the Built Environment

This course is designed to give you the technical knowledge and skills required for a Higher Technician in the construction industry. You will develop your knowledge and understanding of a wide range of construction subjects through lectures, seminars and directed study. Your communication, study skills and analytical skills will be developed through a wide range of assignment tasks, practical sessions and project work.

*Units can include:* Design Principles and Application, Science and Materials, Management Principles and Applications, Group Project, Health, Safety and Welfare, Construction and Maintenance of Buildings, Conversion and Adaptation of Buildings, Building Control Procedures and Legislation, IT Applications for Construction, Project Design, Implementation and Evaluation, Research Project, Work-based Experience, Measuring, Tendering and Estimating, and Project Management.

---

Validated by:

**Pearson**

Type:

**Part-time**

## HND Electrical and Electronic Engineering

The HND in Electrical and Electronic Engineering aims to develop the skills, techniques, personal qualities and attributes of learners to enable them to make an immediate contribution to employment at the appropriate professional level. The course will provide a significant educational base for progression to Incorporated Engineering Level, and equip individuals with knowledge, understanding and skills for successful employment in Electrical and Electronic Engineering.

*Key units include:* Electrical and Electronic Principles, Engineering Design, Design for Manufacture, Research Project, Further Analytical Methods for Engineers, Managing People in Engineering, Electronic Principles, Digital and Analogue Devices and Circuits.

---

Validated by:

**Pearson**

Type:

**Part-time**

## HND Manufacturing Engineering

The course provides opportunities for learners to study in a diverse and supportive environment. This qualification equips individuals with knowledge, understanding and skills for successful employment in Manufacturing Engineering. The course is an 18 month part-time course.

*Key units include:* Manufacturing Planning & Scheduling Principles, Engineering Design, Application of Machine Tools, Computer Aided Machining, Design for Manufacture, Advanced Machine Tools, Research Project and Further Analytical Maths.

---

Validated by:

**Pearson**

Type:

**Part-time**

## Cert Ed Post-16 and Further Education (Level 5)

This course provides opportunities for learners to obtain a recognised teaching qualification and progression towards Qualified Teacher Learning and Skills (QTLS) status in the Post 16/Further Education sector. This qualification equips individuals with the knowledge, understanding and skills for successful employment in teaching in the Post-16 and Further Education sector. On successful completion of the course students will be able to continue their professional development in order to claim QTLS via The Education and Training Foundation (ETF).

*Key modules include:* Introduction to Learning and Assessment, Teaching, Professional Practice, The Learner Experience, Extending Teaching for Learning and Exploring Your Specialist Context.

---

Validated by:

**Sheffield Hallam University**

Type:

**Part-time**

## PGCE in Post-16 and Further Education (Level 7)

The course provides opportunities for learners to obtain a recognised teaching qualification and progression towards Qualified Teacher Learning and Skills (QTLS) status in the Post-16 or Further Education sector. On successful completion of the course students will be able to continue their professional development in order to claim QTLS via The Education and Training Foundation (ETF).

*Key units include:* Introduction to Learning, Teaching and Assessment, Professional Practice, Extending Teaching for Learning and Exploring Your Specialist Context.

---

Validated by:

**Sheffield Hallam University**

Type:

**Part-time**

## Part-time courses coming soon!

Course	Validated by	Study type
FdSc Biological Sciences	Sheffield Hallam University	Part-time
FdSc Dental Technology	University of Bolton	Part-time

# Professional courses

At The Sheffield College we offer a wide range of qualifications that aim to boost your CV and give you the theoretical knowledge you need to progress in the workplace. Please see our website for more details.

Qualification	Level
AAT Accounting – Advanced Diploma	3
AAT Accounting – Professional Diploma	4
CILEX – Certificate in Law and Practice	3
CILEX – Professional Diploma in Law and Practice	3
CILEX – Graduate FastTrack Diploma	6
CILEX – Professional Higher Diploma in Law and Practice	6
CIM Foundation Certificate in Marketing	3
CIM Certificate in Professional Marketing	4
CIPD Foundation Certificate in Human Resource Practice	3
CIPD Foundation Diploma in Human Resource Practice	3
CIPD Intermediate Certificate in Human Resource Management	5
ILM ONLINE – Leadership and Management – Award / Certificate / Diploma	3
ILM ONLINE – Leadership and Management – Award / Certificate / Diploma	4
ILM ONLINE – Leadership and Management – Award / Certificate / Diploma	5

Qualification	Level
ILM – Management NVQ Diploma	3
ILM – Management NVQ Diploma	4
ILM – Management and Leadership NVQ Diploma	5
ILM – Strategic Leadership and Management NVQ Diploma	7
Internal Quality Assurance – SEEYAC	4
OCR – Business Administration NVQ Diploma	3
OCR – Business Administration NVQ Diploma	4
PRINCE 2 – Project Management – Foundation	N/A
PRINCE 2 – Project Management – Practitioner	N/A
Teaching English to Speakers of Other Languages	3
Therapeutic Counselling Diploma	4





# Higher Apprenticeships

A Higher Apprenticeship is a nationally accredited work-based programme designed to meet employers' needs at higher skill levels and include qualifications equivalent to university-level education. You will gain a recognised professional qualification equivalent to the first rungs of the higher education ladder (for example, first year university level), technical knowledge, professional skills as well as wider business competencies and that all important work experience. Students can top-up a Higher Apprenticeship to a degree Apprenticeship.

Higher Apprenticeships	Level
Assistant Health Practitioner	5
Business and Professional Administration	4
Dental Technology	5
Human Resources Management	5
Legal Services CILEX	4

## Summary of Main Contractual Terms and Conditions

When you accept a place at The Sheffield College you agree to be bound by the Terms and Conditions of the contract. This is a summary of the main clauses. The full text is available at <http://www.sheffcol.ac.uk/about-us/terms-and-conditions>

### 1. Pre-enrolment contract

This is formed when you accept the offer of a place and it secures that place for you, provided you meet any conditions stated in your offer letter. You have the right to cancel this contract within 14 days of accepting the offer.

### 2. The enrolment contract

- a. The enrolment contract is formed at enrolment. From this time you become liable for the following financial arrangements:
  - Payment of tuition fees - your tuition fees will not change during the course
  - If you withdraw from the course before the end of Semester 1 you will be liable for payment of 50% of the annual fee
  - If you withdraw after the end of Semester 1 you will be liable for payment of the whole of the annual fee
  - Student Finance England will not pay your fees following withdrawal from the course
  - You may be required to repay the face value of your IT voucher if you withdraw before completion of the course

- b. Changes to your course

The college will make every effort to provide the course as described on the website information. If, due to circumstances outside our control, changes have to be made to the course you will be informed in writing as soon as practicable.

- c. Course closure

In rare circumstances the college may decide to close a course up to 28 days before it is due to start. This may happen, for example, if there are insufficient applicants to provide you with a quality learning experience. In such circumstances the college will offer you an alternative place if appropriate, or inform you of other institutions that may be able to meet your needs.

- d. Compliance with the regulations

On enrolment you become subject to the regulations. These include:

- Academic and assessment
- Conduct, fitness to practise
- Expulsion and discipline
- Fees and financial
- Information technology
- Intellectual property
- Complaints and appeals

## **The Sheffield College**

**+44 114 260 2600**

**info@sheffcol.ac.uk**

**www.sheffcol.ac.uk**

All information is correct at time of print.

Data and statistics taken from EMSI software.

If you need this guide in any other format, please get in touch.

