



CAREERS SUPPORT FOR APPRENTICES 2023 – 2024

The Sheffield College holds the Quality in Careers Standard award and the Matrix Standard award for the provision of high quality careers education, information, advice and guidance.

Qualified, experienced and impartial Careers IAG Advisers are available to offer a wide range of events and support for Apprentices at the College. This support is there to help apprentices retain their current positions and develop their career prospects to advance with their current employers.

Careers appointments can be used to receive support for next steps including: ongoing professional development, career planning, career progression, decision making and recruitment and applications support.

Staff can request the Careers Team to deliver the support offered below or tailor activity for your apprentices. Apprentices can self-refer for personal careers guidance as well as signing up for many careers events and guest speakers through Eventbrite.

The Careers Team can be contacted by email at: **CEIAG@sheffcol.ac.uk**

For enterprise queries please email: **enterprise@sheffcol.ac.uk**

The Team can also be followed on social media for all the updates and news:

Twitter **@SheffColCareers**

YouTube **The Sheffield College CEIAG Channel**

Staff can book careers and next steps workshops by scanning the QR code below.



CAREERS GUIDANCE

Apprentices can self refer through <https://sites.google.com/sheffcol.ac.uk/thecareersservice>

One-to-one careers guidance (all year)

Induction to the College Careers Service and the support on offer (all year)

Developing and recognising your transferable skills (October – June)

NEXT STEPS

Application support – applications, CVs, interviews, assessment centres (all year)

Career Development and ongoing CPD (all year)

Progressing your Career (all year)

Effective use of LinkedIn (all year)

ONLINE PROVISION

Delivered through the Careers Service site: sites.google.com/sheffcol.ac.uk/thecareersservice and YouTube channel: youtube.com/c/SheffColCareers

Career Planning

Developing your Employability

Skills Development

CVs, applications, interviews and assessments centres support for careers progression

Motivational guest speakers

HE and Careers fairs

ENTERPRISE SKILLS

Delivered through the Sheffield Chamber of Commerce Business and Enterprise employer skills academy <https://sites.google.com/sheffcol.ac.uk/thecareersservice>

Introduction to the Sheffield Chamber of Commerce Academy session

Influential and inspirational guest speakers

Skills Masterclasses and competitions in association with employers

Internal business and enterprise competitions and challenges

START Up – 10 week business hub programme