



### Provider Access Statement

#### Introduction

This statement sets out the college's arrangements for managing the access of providers to students at the college for the purpose of giving them information about the provider's education or training offer. This complies with the requirement for all students to have access to a range of opportunity providers in years 12 and 13 in order to plan their progression route/s.

#### Student entitlement

All students are entitled:

- To find out about technical and vocational education qualifications and apprenticeship opportunities, as part of a careers programme which provides impartial information on the full range of education and training options at each progression point;
- To hear from a range of local and national providers about the opportunities they offer, including technical education and apprenticeships – through progression options events, tutorials and the careers programme;
- To understand how to make applications for the full range of academic and technical courses.

#### Management of provider access requests

##### Procedure


A provider wishing to request access should contact Sarah Kettlewell, Head of Student Participation and Careers (Careers Leader) on 07768488541 or by emailing [sarah.kettlewell@sheffcol.ac.uk](mailto:sarah.kettlewell@sheffcol.ac.uk). An external events & visiting speakers risk assessment must be completed in advance of access to the college.

##### Opportunities for access

A number of events, integrated into the college careers programme, will offer providers an opportunity to come into college to speak to students and/or their parents/carers. Please speak to our Careers Leader (Sarah Kettlewell) to identify the most suitable opportunity for you. To view the annual careers programmes - <http://www.sheffcol.ac.uk/careers-programme>

##### Premises and facilities

The college will make rooms available for discussions between the provider and students, as appropriate to the activity. The college will also make available AV and other specialist equipment to support provider presentations.



This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of the Careers Team.

Providers are welcome to leave a copy of their prospectus or other relevant literature with the Careers Team to add to the Careers Libraries in the LRCs and Student Central, or email digital materials to the team on [CEIAG@sheffcol.ac.uk](mailto:CEIAG@sheffcol.ac.uk)

Next review: July 2024

Signed: Sarah Kettlewell  
Head of Student Participation & Careers, Careers Leader

