

Membership of the Governing Body of The Sheffield College

Expression of Interest Form

NOTE: The information you provide will be used by the Search, Remuneration and Governance Committee and Governing Body to judge your suitability as a Governor, with a particular emphasis on the contribution you would be able to make to the work of the Governing Body.

The information supplied will be treated by the college in confidence. The grounds for processing the personal data are to satisfy the Corporation's legal obligations under the *Further and Higher Education Act 1992*; *Children Act 2004* and *Charities Act 2011* to ensure its governors are fit and proper people to act as trustees for a charity that provides education and training for children and vulnerable adults. Further information about how your personal data will be stored and used is in the Privacy Notice for Governors and Directors of The Sheffield College and its subsidiary companies.

This form may be completed electronically using Adobe Reader. If you save and email the form to us please ensure that you include your full name in the covering email. If you are emailing a saved completed form to us we will treat your covering email as your signature, in which case please simply put your name in the signature field, followed by the words 'sent by email'. Alternatively, you may print the form, sign it and then either post us a hard copy of the signed form or email us a scanned version of the signed form.

Any enquiries should be sent to Anne-Marie Holdsworth, Director of Governance (email anne-marie.holdsworth@sheffcol.ac.uk or contact by phone on 07340 806194), who will be glad to assist.

1. Personal Details

Title	
Family name	
Given name[s]	
Home address (including postcode)	
Contact number	
Mobile number	
Email address	

2. Occupation Details

Business address (if any)	
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Business contact number (if any)	
Business email address (if any)	
<p>Details of current employment (if you are employed) and any relevant paid/unpaid roles that you hold, in each case with approximate starting dates.</p> <p>We are interested in aspects such as name, size and role of organisation, including its turnover, number of employees and the nature of your role.</p>	
<p>Previous position[s] (if you are not currently employed, please provide details of recent previous occupations/roles that you believe are relevant to the position of Governor).</p>	

3. Academic and Professional Qualifications

Academic/professional qualifications (if any)	
Membership[s] of professional/trade associations (if any)	
Details of any Director appointments (please state organisation and dates)	

Memberships of voluntary/community organisations (please state organisation and dates)	
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4. Further information to support your expression of interest

4a. Please provide details of the skills, background and experience which you feel will be of benefit to the Governing Body and/or The Sheffield College.
4b. Please briefly summarise your main reasons for wanting to become a Governor of The Sheffield College, taking into account any call for expression of interest to which you are responding.

5. Referees

Please provide the names and contact details for two people who you would be happy for us to contact to provide a reference in support of your application.

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6. Declarations

To ensure compliance with the Instrument and Articles of Government please print the completed document and then initial each of the following statements, prior to signing and dating the form.

- I am not currently employed by or enrolled as a student at The Sheffield College
- I have not been adjudged bankrupt or made a composition or arrangement with my creditors
- I have not been convicted of any offence within the last 5 years and had a sentence of imprisonment passed (whether suspended or not) for a period of not less than 3 months without the option of a fine
- I am not disqualified from acting as a charity trustee under the Charities Act 2011

Signature	
Date	

Please return the completed form to:

By post
Director of Governance
The Sheffield College
Granville Road
Sheffield, S2 2RL

By email
anne-marie.holdsworth@sheffcol.ac.uk